

JOB DESCRIPTION

Title of Job: Triple Gs (Grace's Glory Group) Choir Director

Summary of Job:

Provide leadership and direction of the Triple Gs (Grace's Glory Group), including instruction in church etiquette worship participation and reinforcing Christian life as they participate at worship services and special occasions for Grace.

Supervision:

Ultimate authority – Congregation Council acting on behalf of the Congregation

General guidance and direction – Worship and Music Committee

Day to day supervision – Pastor

Major Job Tasks:

- 1. Prepare, schedule and rehearse the Choir for their participation at selected regular Sunday worship services and other special church services as scheduled by the Worship and Music Committee.**
- 2. Work in collaboration with the Pastor, Organist and other Choir Directors in planning services.**
- 3. Select appropriate music for the Choir with regard to lectionary texts, Lutheran theology and a variety of styles and levels of difficulty.**
- 4. Present titles of selected planned anthems to the Organist or accompanist two to four weeks prior to rehearsal by the Choir, and to the church office by the required deadline preceding performances for inclusion in service bulletins.**
- 5. Attend and participate in Worship and Music Committee meetings.**
- 6. Recruit Choir members and promote regular Choir attendance.**
- 7. Organize and oversee the storage, care, maintenance and inventory of the Choir's music, robes and instruments.**
- 8. Purchase music and music supplies for the Choir program with prior approval by the Worship and Music Committee.**
- 9. Attend church music conferences, camps, institutes, or worship workshops and have prior approval of tuition expenses by the Worship and Music Committee.**

10. Find a replacement to direct the Choir in the event of scheduled or other approved absences.