

STAFFING JUSTIFICATION

To be completed by Governing Committee

Title: _____ # of Openings _____ Date needed: _____

From what sources is the candidate likely to come?

Congregation ELCA Transfer Seminary External Hire

Job Responsibilities & Requirements (as you want them to appear in the posting language):

Cost/Benefit Justification if applicable (How does this position reduce other expenses or increase income):

Alternative solutions to staffing position:

Impact to Grace Lutheran Church if position is not filled:

Proposed office location and justification (Church or Home):

*Include with Position Requisition Form