

NOMINATING COMMITTEE
Functions and Policies

I. ORGANIZATION

The Nominating Committee (hereafter referred to as 'the committee') shall consist of five (5) voting members of the congregation who have an understanding of congregation members ministerial interests, experiences, talents, and gifts. Two (2) committee members shall be elected annually for a one (1) year term by the Congregation Council, from its membership. Three (3) committee members shall be elected for three (3) year staggered terms, with a maximum of two (2) consecutive terms at the November semi-annual meeting of the congregation. Members shall take office on January 1st following their election.

The committee shall elect from its membership a chairperson. The committee shall meet on a "need or call" basis as may be deemed necessary.

II. RESPONSIBILITIES

Solicit and obtain consent of voting congregation members to serve as nominees for all long or short term open constitutionally elected positions (excluding members of the Mutual Ministry Committee).

Upon request of the Congregation Council President, solicit and obtain consent of voting congregation members to serve as nominees for appointment to all standing congregation and council committees or task forces.

Maintain a permanent written record of elected individuals names, position held, and specific dates of service for both long and short terms.

Annually present a slate of nominees to elected positions to the Congregation Council at a regular meeting of the Congregation Council preceding the November semi-annual meeting of the Congregation.

Prepare an annual written report for the congregation annual report including the names of elected nominees at the November semi-annual meeting of the Congregation. Prepare and deliver podium remarks relating to the annual report at the February semi-annual meeting of the Congregation.