Number <u>4.4.2</u> Effective Date <u>10-17-2017</u>

XYZ'S

(Extra Years of Zest)

Functions and Policies

I. ORGANIZATION

Attendance is open to any member or guest of Grace Lutheran Church aged 55 or over, or anyone interested in the monthly event, for the purpose of spiritual and social fellowship. There is no formal organization, i.e. officers, elections, voting, etc.

Volunteer, along with the group, plan the programs in September for the monthly meetings to be held through May. Meetings are typically held at 1:30 PM in a church Tower Room.

If the majority of the group present at the September planning meeting agrees, then some meetings may be held off-site and at a different time or day.

Offerings:

- * A basket is placed on the serving table for free-will offerings (except when a pot-luck meal is held).
- * Offerings are kept in a checking account managed by a volunteer.
- * Offerings are used to defray expenses, i.e. trips or honoraria.

II. FUNCTIONS

A volunteer signs up to be responsible for an event, which includes coordination through execution. This volunteer is also responsible for promotion through the newsletter and bulletins and any additional chosen means.

Another volunteer signs up to be responsible for providing and serving coffee and treats as appropriate to the event.

Events typically have included:

- * Christmas Buffet at Lake Elmo Inn
- * Pot-luck lunch following Maundy Thursday morning worship